August XX, 2025

Midcontinent Independent System Operator (MISO)

1700 Centerview Drive

Little Rock, AR 72211

To: *Professor Name*

From: Chemia Woods, Talent and Employer Brand Partner

**Re: Excuse for Student Absence - Attending the Accessing Careers in Energy Summit (ACES)**

Dear [*Professor's Name*],

I am writing to request an excused absence for **[Student Name]**, who will participate in the Accessing Careers in Energy Summit (ACES) from Wednesday, September 24th through Saturday, September 27th in Little Rock, AR.

ACES is a competitive four-day power systems engineering summit that connects 20 students from multiple universities with energy industry professionals. The program includes intensive technical bootcamps, professional development workshops, networking with executives and recruiters, and potential on-site internship and job offers.

This summit provides invaluable hands-on experience and direct career placement opportunities in the growing energy sector that will significantly enhance **[Student Name]**'s academic and professional development.

We respectfully request your support in excusing this absence and would be happy to discuss any makeup requirements for missed coursework.

Thank you for your consideration.

Chemia Woods

MISO

Talent and Employer Brand Partner

(501) 258-4398